

Internal Affairs Summary- 2006

The purpose of conducting a thorough investigation of complaints is to improve and maintain both personal and departmental integrity, accountability and quality of service to the University community. Through a formal process of review, citizen confidence and trust is preserved which establishes and maintains open communications in the University community.

All complaints directed against UAPD, its employees or practices shall be promptly investigated. UAPD will accept written, e-mail, FAX and/or verbal complaints. UAPD maintains a brochure available to the public on how to make a complaint. This brochure is available during lobby hours or on the UAPD web site for access by the public. [Click here to link to the brochure.](#)

During 2006 there were a total of fifteen (15) Professional Standard Investigations. The types of investigations were as follows:

- Administrative Investigations- 6
- Citizen Complaints- 3
- Supervisor Resolutions- 0
- Board of Inquiry- 5
- Professional Standard Investigation- 1

Administrative Investigation

An Administrative Investigation is an investigation into certain incidents even when there is no complaint and are assigned or approved by the Chief of Police.

Six Administrative Investigations conducted in 2006 were the result of potential violations of UAPD policy. The findings of those investigations were as follows:

- Sustained- 1
- Not Sustained- 1
- Mixed- 2
- Supv Resolution- 1

A mixture indicates that some alleged violations and/or multiple policy violations might have been sustained, not sustained, unfounded or exonerated.

The other investigation was a command level review of a vehicle accident which was determined to be preventable. The accident did not meet the requirements requiring a formal Board of Inquiry.

Citizen Complaints

A Citizen Complaint is an internal or external complaint that cannot be resolved upon receipt by the supervisor with the complainant or is formally submitted in writing or on a UAPD complaint form. These complaints are forward to the affected employee's Division commander who assigns the complaint for investigation. Any supervisor may be assigned a Citizen Complaint Investigation.

There were three (3) Citizen Complaint Investigations conducted in 2006. The findings of those investigations were as follows:

- Not sustained- 1
- Exonerated- 2

Supervisory Resolutions

A Supervisory Resolution is an internal or external complaint that when received by the supervisor is resolved with the complainant and requires no further investigation. There were no supervisory resolutions conducted in 2006.

Board of Inquiry

A Board of Inquiry is convened to gather and evaluate all pertinent circumstances surrounding an incident or situation for which the Board was convened. The Board reports to the Chief of Police and is advisory in nature. A Board of Inquiry may be convened for vehicular accidents, industrial injuries, any discharge of a weapon, review of meritorious service or valor, damage of department equipment or other situations as deemed necessary by the Chief of Police.

Five (5) Boards of Inquiry convened in 2006 which were the result of two (2) vehicular accidents, (2) equipment thefts/damage and (1) discharge of a weapon. The findings of the Board of Inquiry concerning those incidents were:

- Preventable- 1
- Exonerated- 2
- Finding still pending- 1

The weapon discharge board review is in process and findings are pending.

Professional Standard Investigations

A Professional Standard Investigation is an investigation assigned to the Investigations Section involving serious misconduct or conduct constituting an alleged criminal violation. Professional Standards Investigations are conducted by the supervisor of the Investigations Section or as assigned by the Chief of Police.

The one Professional Standards Investigation conducted in 2006 involved allegations of misconduct. The finding of that investigation was mixed.

Disciplinary Action & Policy Changes

As the result of any sustained complaint or preventable accident, progressive discipline may be instituted towards the employee involved. If findings identify unclear policy, updates or policy changes may take place. If findings involve a mixture, progressive discipline may be instituted in regards to any part of the complaint investigation that is sustained.

There were no UAPD policies revised due to any findings or recommendations of any investigation.